

Public Notice of Meeting
WILTON-LYNDEBOROUGH COOPERATIVE SCHOOL BOARD MEETING
Tuesday, March 6, 2018
Florence Rideout Elementary School-Library
6:30 p.m.

- I. CALL TO ORDER-Harry Dailey-Chair**
- II. ELEMENTARY STUDENTS OF THE MONTH**
- III. ADJUSTMENTS TO THE AGENDA**
- IV. PUBLIC COMMENTS:** This is the public's opportunity to speak to items on the agenda. This is also the public's opportunity to speak to any topic concerning the school district. No complaints regarding specific staff members will be heard during a public meeting. The District has established separate procedures for complaints against individual employees.
- V. BOARD CORRESPONDENCE**
 - a. Reports**
 - i. Superintendent's Report
 - ii. Business Administrator's Report
 - Food Service Forecast 17-18
 - iii. Principals' Reports
 - iv. Curriculum Coordinator's Report
 - b. Letters/Information**
 - i. Enrollment
- VI. CONSENT AGENDA**
- VII. DISTRICT MEETING FINAL PREP**
- VIII. POLICY REVIEW-BCA-SCHOOL BOARD MEMBER ETHICS**
- IX. ACTION ITEMS**
 - a. Approve Minutes of Previous Meeting**
 - b. Amendment to Minutes of 2.6.18**
- X. COMMITTEE REPORTS**
- XI. RESIGNATIONS/APPOINTMENTS/LEAVES**
 - Resignation-WLC Social Studies Teacher-Michael Dupont
- XII. PUBLIC COMMENTS**
- XIII. NON-PUBLIC SESSION RSA 91-A: 3 II (A)**
- XIV. ADJOURNMENT**

INFORMATION: School District Meeting-March 10, 9:00 AM at WLC-Cafeteria
Next School Board Meeting-March 20, 6:30 PM at LCS-Multipurpose Room

Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

192 Forest Road
Lyndeborough, NH 03082
603-654-8088

Bryan K. Lane
Superintendent of Schools

Betty Moore, M.Ed.
Director of Student Support Services

Lise Tucker
Business Administrator

SUPERINTENDENT'S REPORT
March 6, 2018

I have been working on the final preparations for the District Meeting to be held on March 10. I have put out two letters to the editor describing the warrant articles and a third will be sent out this week. I have also sent this information to parents via our email system. I have been encouraging all citizens to attend the meeting on the 10th.

I have begun the process for evaluations on our senior staff in the district. That would include Principals, the Technology Director, Curriculum Coordinator, Special Education Director and the Business Administrator. These evaluations are created in a narrative manner with each one including goals and objectives for the coming school year.

I have submitted a potential calendar to the staff throughout the district. I felt that since the changes in the proposal to add three days to the school year affected all staff that I would request feedback from the entire staff and not just the union leadership for the teachers. I expect to bring a calendar for consideration to the school board at the March 20 school board meeting.

In response to concerns that were raised at the February 20 meeting, I have inquired to our legal counsel for interpretation on policy BCA- School Board Ethics. That response will not be available as of the Wednesday prior to the March 6 meeting and will not be included in the documents available prior to that meeting.

The American Association of School Administrators conference I attended was a good one. The sessions I attended include the topics of:

- Building capacity for instructional practices through targeted staff development.
- Working toward increasing leadership potential in school leaders.
- A panel discussion on strategies on counteracting bullying in school.
- Increased ways of using technology to get out the school district message.
- Panel discussion on building readiness skills for students to enter the real world.
- Keynote speaker, Doris Kearns Goodwin on lessons from past presidents and the leadership they demonstrated.
- Keynote speaker, Sal Khan of the Khan Academy and the use of technology to free up teachers to diversify instruction.

I will be attending the South Central Superintendents meeting on March 16 and the statewide NHSAA meeting on Friday March 23.

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192 Forest Road,
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Business Administrator

BUSINESS OFFICE REPORT

March 6, 2018

Lise worked with Kristina to complete the annual report. This report is prepared for the district meeting in March and gives the reader a comparison and reflection on the educational services used. It includes the current year financial information as well as budget information for the next fiscal year of 2018-19.

The budget documents have been submitted to the Dept. of Revenue which includes the warrant articles and the MS-27 School Budget Form.

We had our second quarterly Wellness meeting. The agenda included reviewing the Cigna sponsored free half hour session on Mindfulness done on February 2nd. We received a lot of positive feedback. We hope to have Cigna sponsor another event next year. The agenda also included our initiative to send district wide emails that focus on the awareness of our wellbeing and what a school wellness program involves. We are in the final stages of planning a Wellness, Health and Benefits Fair for May 16th. Laura Gifford is facilitating the event while Pat Walz and I are assisting. Our next meeting is March 14th.

Bob and Lise facilitated the Food Service quarterly review meeting. The agenda included reviewing the financial status of the program, the disclosure of kitchen equipment for the district's capital improvement plan, the upcoming SNA Spring Conference for professional development, and marketing plans for the upcoming National School Breakfast Week (NSBW). We have created menus, posters and emails to promote the event for the week of March 5th. Bob also shared with us the NH Buying Groups plans on soliciting produce bids for the consortium for this coming fiscal year. We reviewed the outcome of the administrative review which included adding a narrative on our website for Limited-English Proficiency (LEP) Households. This paragraph will direct the families to free and reduced applications in different languages via the USDA website. We are also looking to replace our menu software with one that will include nutritional analysis. Our next meeting is May 18th.

Attached is the Food Service Forecast for 2017-18 updated from last quarter. The current loss of \$25,811 reflects more unexpected repairs and lower meal counts. We are exploring other ways to increase participation. We are hoping to enhance our equipment to create new recipes.

Buddy and Lise facilitated the Facilities Sub Committee meeting held on February 20th. We are making progress on contacts for future projects to be included in the capital improvement plan. We are also working on scheduling work orders for spring repairs.

Wilton-Lyndeborough Cooperative School District
Food Service Program - Income Statement
For the Period 7/1/17 to 1/31/18

Fiscal Year 2017-18

REVENUE

LineDesc	Budget	YTD	BudgetBalance	Used Percent	
21.1610.000.00.00000	Food Svc Sales - Lunch	\$107,000.00	\$43,801.30	\$63,198.70	40.94%
21.1611.000.00.00000	Food Svs Sales - Breakfast	\$11,731.00	\$3,912.65	\$7,818.35	33.35%
21.1612.000.00.00000	Food Svs Sales - Milk	\$1,130.00	\$432.85	\$697.15	38.31%
21.1615.000.00.00000	Food Svs Sales - Snacks	\$6,000.00	\$850.70	\$5,149.30	14.18%
21.1624.000.00.00000	Misc/Vending Sales	\$500.00	\$0.00	\$500.00	0.00%
21.1630.000.00.00000	Catering/Food Sales	\$2,810.00	\$0.00	\$2,810.00	0.00%
21.1920.000.00.00000	Food Service Donations	\$2,000.00	\$8,900.00	(\$6,900.00)	445.00%
21.1990.000.00.00000	Food Service Misc Revenue	\$50.00	\$0.00	\$50.00	0.00%
21.3260.000.00.00000	Child Nutrition - State Lunch	\$2,985.00	\$0.00	\$2,985.00	0.00%
21.3261.000.00.00000	Child Nutrition - State Breakfast	\$535.00	\$191.97	\$343.03	35.88%
21.4560.000.00.00000	Child Nutrition - Federal Lunch	\$62,859.00	\$28,231.85	\$34,627.15	44.91%
21.4561.000.00.00000	Child Nutrition - Federal Breakfast	\$21,750.00	\$9,223.36	\$12,526.64	42.41%
21.4562.000.00.00000	Child Nutrition - Federal Milk	\$250.00	\$381.58	(\$131.58)	152.63%
21.4563.000.00.00000	Child Nutrition - Federal Snack	\$0.00	\$0.00	\$0.00	0.00%
21.4590.000.00.00000	USDA Commodities	\$0.00	\$0.00	\$0.00	0.00%
21.5210.000.00.00000	Transfer from General	\$0.00	\$0.00	\$0.00	0.00%
		\$219,600.00	\$95,926.26	\$123,673.74	43.68%

EXPENDITURE

LineDesc	Budget	YTD	BudgetBalance	Used Percent	
21.3110.116.00.00000	F/Svc Supvsr Salary	\$40,800.00	\$23,561.55	\$17,238.45	57.75%
21.3110.211.00.00000	F/Svc Supvsr Medical	\$2,000.00	\$1,000.00	\$1,000.00	50.00%
21.3110.212.00.00000	F/Svc Supvsr Dental	\$1,632.00	\$802.00	\$830.00	49.14%
21.3110.213.00.00000	F/Svc Supvsr Life Ins	\$68.54	\$42.77	\$25.77	62.40%
21.3110.214.00.00000	F/Svc Supvsr Disability Ins	\$76.13	\$46.49	\$29.64	61.07%
21.3110.220.00.00000	F/Svc Supvsr FICA	\$3,274.20	\$1,879.05	\$1,395.15	57.39%
21.3110.250.00.00000	F/Svc Supvsr U/C	\$106.40	\$145.80	(\$39.40)	137.03%
21.3110.260.00.00000	F/Svc Supvsr W/C	\$1,040.40	\$633.97	\$406.43	60.94%
21.3120.116.00.00000	F/Svc Wkrs Salary	\$57,669.59	\$26,440.36	\$31,229.23	45.85%
21.3120.211.00.00000	F/Svc Wkrs Medical Ins	\$10,741.27	\$5,377.60	\$5,363.67	50.06%
21.3120.213.00.00000	F/Svc Wkrs Life Ins	\$128.52	\$75.42	\$53.10	58.68%
21.3120.214.00.00000	F/Svc Wkrs Disability Ins	\$86.18	\$50.05	\$36.13	58.08%
21.3120.220.00.00000	F/Svc Wkrs FICA	\$4,564.72	\$2,027.87	\$2,536.85	44.42%
21.3120.250.00.00000	F/Svc Wkrs U/C	\$370.84	\$171.25	\$199.59	46.18%
21.3120.260.00.00000	F/Svc Wkrs W/C	\$1,470.57	\$658.51	\$812.06	44.78%
21.3120.430.00.00000	F/Svc Repairs & Maint	\$6,031.00	\$6,842.85	(\$811.85)	113.46%
21.3120.580.00.00000	F/Svc Travel & Conferencs	\$900.00	\$401.66	\$498.34	44.63%
21.3120.610.00.00000	F/Svc Non Food Supplies	\$7,000.00	\$3,902.96	\$3,097.04	55.76%
21.3120.612.00.00000	F/Svc Office/Marketing Supplies	\$1,715.00	\$199.32	\$1,515.68	11.62%
21.3120.613.00.00000	F/Svc Postage & Del	\$400.00	\$97.99	\$302.01	24.50%
21.3120.614.00.00000	F/Svc Uniforms	\$275.00	\$0.00	\$275.00	0.00%
21.3120.615.00.00000	F/Svc Chemicals	\$900.00	\$0.00	\$900.00	0.00%
21.3120.617.00.00000	F/Svc Kitchen Supplies	\$500.00	\$0.00	\$500.00	0.00%
21.3120.623.00.00000	F/Svc Bottled Gas	\$10.00	\$0.00	\$10.00	0.00%
21.3120.630.00.00000	F/Svc Food Supplies	\$52,370.64	\$27,494.75	\$24,875.89	52.50%
21.3120.631.00.00000	F/Svc Milk	\$14,089.00	\$5,332.29	\$8,756.71	37.85%
21.3120.632.00.00000	F/Svc Snacks	\$6,700.00	\$2,429.81	\$4,270.19	36.27%
21.3120.633.00.00000	F/Svc USDA Commodities	\$1,300.00	\$596.25	\$703.75	45.87%
21.3120.650.00.00000	F/Svc Software	\$2,260.00	\$2,236.00	\$24.00	98.94%
21.3120.732.00.00000	F/Svc New Equipment	\$0.00	\$0.00	\$0.00	0.00%
21.3120.735.00.00000	F/Svc Replace Equipment	\$660.00	\$8,498.94	(\$7,838.94)	1287.72%
21.3120.810.00.00000	F/Svc Dues & Fees	\$285.00	\$450.00	(\$165.00)	157.89%
21.3120.890.00.00000	F/Svc Misc	\$175.00	\$341.80	(\$166.80)	195.31%
		\$219,600.00	\$121,737.31	\$97,862.69	55.44%

NET REVENUE(LOSS)

	\$0.00	(\$25,811.05)	\$25,811.05	-11.75%
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WILTON-LYNDEBOROUGH COOPERATIVE
MIDDLE SCHOOL / HIGH SCHOOL
57 SCHOOL ROAD
WILTON, NEW HAMPSHIRE 03086
(603) 654-6123
www.wlcwarriors.net

Brian Bagley, Principal
Susan Ballou, Assistant Principal

Amanda J. Kovaliv, School Counseling Coordinator
Shannon O'Donnell, Middle School Counselor

Principal Report

March 6, 2018

Spirit Week was held 2/19-2/23 and was a huge success. School Spirit was at an all-time high. The staff and students had a great time.

Upcoming testing: Wednesday March 21, 2018 testing begins at 7:50AM; PSAT 8/9 - Administered to ALL Freshmen; PSAT10 - Administered to ALL Sophomores; SAT - Will be administered to ALL Juniors

WLC Teacher Wins Citizenship Award - The Veterans of Foreign Wars launched the Smart/Maher National Citizenship Education Teacher Award in 1999 to recognize classroom teachers for promoting citizenship education. This annual contest recognizes the nation's top classroom teachers who teach citizen education topics regularly and promote America's history and traditions effectively. Teachers who are prime candidates for this award promote civic responsibility, flag etiquette and patriotism. WLC Language Arts Department Head and English teacher Marcia Contarino was the first place winner of the Merrimack VFW Post and was forwarded to the district competition where she placed first for High School teacher. The competition included school districts from Milford, Merrimack, Nashua, Bedford, Hollis, Manchester, Hudson and Pelham schools.

Souhegan Sustainability Fair – Saturday April 14th, from 10 am - 4 pm. Exhibit/Vendor Hall, presentations on a wide variety of environmental topics, Art Show featuring WLC student art, WLC Senior Projects, Farmers' Market, Hands - on Workshops, Food Court with Live Music including students from WLC. Family Friendly & Free Admission! Also a guided hike at Frye Field and a reception at High Mowing School afterwards.

This is a list of colleges and universities that our students have been accepted to include Bryant College, Champlain College, Clarkson University, Colby Sawyer, College of St. Rose, Franklin Pierce University, George Mason University, Hofstra University, Keene State College, Massachusetts College of Liberal Art, Northern Vermont College, Plymouth State University, Quinnipiac, Rivier University, St. Francis Xavier University, Salisbury University, Seton Hall, Springfield College, University of New Hampshire and Worcester Polytechnic Institute

NEASC update - WLC is piloting NEASC's 2020 standards which emphasize looking at the school environment, instruction, and curriculum from a learner's perspective looking for opportunities for our school to grow and improve; and understanding and assessing WLC's Vision of the Graduate. On February 2nd, a district professional development day, the faculty worked on writing its self-reflection. Writing has continued this month, and at every faculty meeting for the next six weeks, the faculty will review and fine-tune the report in preparation for NEASC's initial visit in May.

News from the library - Over the past few months, the WLC Multi Media Specialist/librarian Amy White has purchased new resources for the library to support the curriculum and free reading of the WLC community. The topics are as diverse as our curriculum! The books include best sellers in fiction for all reading levels and nonfiction books in a broad range of subjects, including coding, graphic design, meditation, time management, genocide, evolution, biology, modern photojournalism, native American women today, and biographies of notable scientists, mathematicians, musicians, and athletes. Mrs. White works closely with WLC teachers to integrate print and online resources into classes to meet the information needs of our students.

The Wilton-Lyndeborough Cooperative School District does not discriminate on the basis of race, color, religion, national origin, age, sex, handicap, veteran status, sexual orientation, gender identity or marital status in its administration of educational programs, activities or employment practice.

“WLC will strive to be a positive learning community that ensures each student has the opportunity to develop to his or her potential.”

AD Report

Boys Varsity Basketball

Head Coach: Flip Tremblay

of players: 11(4 swing from JV)

Record: 6-12

Next Game: NHIAA Preliminary Round Game @ Pittsfield on 2/27 at 7pm(tentatively)

Boys JV Basketball

Head Coach: Flip Tremblay

Assistant Coaches: Sherry LeBlanc and Tom Brennan

of players: 9

Record: 12-4

Next Game: Pittsfield JV Tournament on 2/24-2/25

Girls Varsity Basketball

Head Coach: Joy Burge

of players: 11

Record: 1-17

Season Completed: The girls did win their first game in 2 years on Senior Night against Nute, it was a great effort by all!

Boys Middle School Basketball

Head Coach: Leslie Browne

Assistant Coach: Alex LoVerme

of players: 11

Record: 2-9

Season completed: did not make play-offs

Girls Middle School Basketball

Head Coach: Dennis Claire

of players: 13

Record: 6-8

Season Completed: Tri-County Semifinalists

On February 6th, three of our student-athletes were recognized by the NHIAA/NHADA for being senior scholar-athletes at a ceremony at the Capital Center for the Arts in Concord. Congratulations to Jake LeVert, Lucas Schnare and Jacob Yurcak for their demonstrating outstanding efforts in athletics and academics throughout their high school careers.

Respectfully,

Brian Bagley

Thursday, March 1 – NO SCHOOL

Friday, March 2 – NO SCHOOL

Saturday, March 3 –

Sunday, March 4 – DI Team meeting, 1:30-3:30, cafeteria

Men's League Basketball, 8:00-2:00, gym

Monday, March 5 –

Tuesday, March 6 –

Wednesday, March 7 – High School Sports Night, 7:00, Cafeteria

Thursday, March 8 –

Friday, March 9 – WLC Pride Day

Saturday, March 10 – District Meeting, 9AM, Cafeteria

Sunday, March 11 – DI Team meeting, 1:30-3:30, cafeteria

Men's League Basketball, 8:00-2:00, gym

Monday, March 12 –

Tuesday, March 13 –

Wednesday, March 14 –

Thursday, March 15 –

Friday, March 16 –

Saturday, March 17 –

Sunday, March 18 – DI Team meeting, 1:30-3:30, cafeteria

Men's League Basketball, 8:00-2:00, gym

Monday, March 19 –

Tuesday, March 20 – Math Team @ PSU, State Meet

Wednesday, March 21 – Hypnotist Show, 6:00, Cafeteria

Thursday, March 22 –

Friday, March 23 –

Saturday, March 24 –

Sunday, March 25 – DI Team meeting, 1:30-3:30, cafeteria

Men's League Basketball, 8:00-2:00, gym

Monday, March 26 –

Tuesday, March 27 –

Wednesday, March 28 –

Thursday, March 29 –

Friday, March 30 – Quarter 3 Ends

Saturday, March 31 –

FLORENCE RIDEOUT ELEMENTARY SCHOOL

18 TREMONT STREET

WILTON, NEW HAMPSHIRE 03086

(603) 654-6714 Main

(603) 654-3490 Fax

Timothy O'Connell, Principal

Jo Anne Dufour, School Counselor

Florence Rideout Elementary School and Lyndeborough Central School

Principal's Report 3/6/18

During the next few month's students will be taking the New Hampshire Statewide Assessments. These assessments are taken by all students in third through fifth grade throughout the state. The assessments measure a student's understanding of academic content and skills in English Language Arts, Mathematics and Science (5th grade). The testing will occur in stages in April and May. During the week of February 12th through the 16th students participated in the New Hampshire Statewide Interim Assessment. Results from this assessment will be analyzed by teaching staff in March to guide further instruction.

The second session of our school wide enrichment program, Odyssey begins the week of March 5th. This session several enrichment clusters or courses were created with an emphasis around STEAM. This program has students engaged in a variety learning activities in the areas of Science, Technology, Engineering, Art and Math. Courses for the spring session include Water Rockets, WeDo Lego Robotics, and Adventure Course Design.

The 2018 Artist in Residence Program will feature Ms. Shana Brautigam. Ms. Brautigam is a professional potter and teaching artist specializing in in hand-built wood fired pottery. The week long residence will focus on students in third grade. Students will create a hand built rattle sculpted into an animal that will be wood fired on school grounds. The portable kiln uses wood and sawdust for fuel. Firing the clay with wood creates a range of beautiful earth tones and unique surface effects. Students in other grades will also complete a smaller project and learn about the wood firing process with Mrs. Brautigam. Thank you to the FRES/LCS PTO for providing support for this program.

Students and staff will celebrate Read Across America Week, March 19th through the 23rd. This week is sponsored by the NEA and coincides with famed children's author Dr. Seuss. Several events are planned that promote literacy including DEAR (Drop Everything and Read) periods throughout the week, pocket-poem recital, Book Bingo, classroom doorway decorating. Guest readers from the community have been invited to read to students on Friday, March 23rd.

The third reporting quarter comes to an end on March 23rd. Learning Profiles will be sent home with students on March 30th. Our second quarterly C.A.R.E.S. "Walk of the Stars" student recognition assembly will be held on Friday, March 30th. Several students will receive recognition for demonstrating our Habits of Learning: Cooperation, Assertion, Responsibility, Empathy and Self Control.

Congratulations to our Students of the Month for March, Kindergarteners Saige Peckens in Mrs. MacPherson class and Matthew Caragher from Mrs. Dane's class. We are very proud of their accomplishments!

Sincerely,

Tim O'Connell
Principal

Wilton-Lyndeborough Cooperative School District-SAU #63
District Curriculum Coordinator

Julie S. Heon, Ed. D.
192 Forest Road Lyndeborough, NH 03082
603-732-9273

Curriculum Report: March 6, 2018

Professional Learning

During the February 2 Workshop Day, I worked with the specialist teachers on curriculum writing. This was a continuation of our weekly Professional Learning Team (PLT) meeting work. The teachers have written scope and sequence documents for grades 1 – 5, competencies and performance indicators, and began detailed unit development. This work identifies a continuum of learning from grade to grade.

I attended the winter Learning Forward professional development meeting. Topics of discussion included the new ESSA plan for New Hampshire and its implications for student learning and assessment, Title II grant opportunities, and ideas for local professional development.

The monthly regional curriculum, instruction, and assessment meeting focused on the logistics of the state assessment, the revised state science assessment and science instruction, teacher evaluation and training for teacher evaluation, and the type of professional development that other districts are offering.

Curriculum development

During March and April, we will resume weekly PLT meetings with grades 1-5. Our work will focus on documenting our remaining new reading units.

The FRES science committee continues to meet to review competencies and develop performance indicators for each grade level. Teachers report that Mystery Science is well-received by students and teachers. The focus videos are engaging and set the stage for hands on experiments, analysis, and discussions of science concepts.

Assessment

Interim versions of the state assessments were taken by grades 3, 4, and 5 at FRES and grades 6, 7, and 8 at WLC. These assessments provided students with familiarity with the testing process and data for us about the content of the tests. Grade 11 students will take the interim science assessments in early March.

The accompanying Intervention Report provides information about student growth for students at both FRES and WLC. Students at FRES benefit from small group intervention through the W.I.N. program and middle school intervention occurs during the SEER period with the use of online reading and math programs.

Respectfully submitted,
Julie Heon, Curriculum Coordinator

Mid-year Intervention Report

Grades 1 – 5

- 13 students “graduated” out of reading or math intervention in February
- 12 additional students began intervention in February
- Students see one of 4 teachers 5 times per week (reading specialist, intervention specialist/coordinator, 2 Title I grant teachers)
- 24 third graders participate in Math Lab before school most Tuesdays and Thursdays
- 23 fourth and fifth graders participate in Math Lab after school most Tuesdays and Thursdays
- Mid-year progress reports were sent home in February
- The intervention team met with each grade level team after benchmark testing in November and early February to gauge transfer to classroom performance and determine which students should continue with intervention, change intervention groups based on the level of intervention, or “graduate” from intervention
- Note below that a significant number of students improved from Urgent Intervention and Intervention Needed to On Watch or At/Above grade level. It takes a great deal of improvement to move levels and to do so in only half a year is a strong gain.

Mid-year Results:

Reading

- 97% of students improved their scaled score (all but 1 student)
- 64% of students changed their level (Urgent Intervention to Intervention Needed, or to On Watch); most who did not change level moved higher within a level
- 11 students moved up to On Watch and 6 students changed to At/Above grade level

Math

- 85% of students improved their scaled score; those that did not were in grades 4 and 5 and may have been discouraged or not have given their best efforts on the mid-year assessment
- 46% of students changed their level (Urgent Intervention to Intervention Needed, or to On Watch); most who did not change level were very low and also did not move level in reading
- 6 students moved up to On Watch

Grades 6 – 8

- All middle school students participate in SEER (Student Exploration Extension Reinforcement) during the last 25 minutes each day
- Students benefit from intervention or enrichment from the teachers and online resources

- Merit Reading and Kahn Academy for math are the online resources being utilized at this time, on an alternating day basis
 - These are progress monitoring tools, not benchmark tools
 - From these results we determine which students do not appear to be making adequate progress regardless of their benchmark level
- Teachers report that several students are reluctant or refusing to participate in their intervention work, particularly in grade 8
- Teachers have jointly agreed to report students' lack of appropriate work ethic through online scoring of the Self-Directed Learner Expectation
- Teachers are challenged by having full class sizes during SEER time, trying to monitor student participation/work and providing support, explaining concepts, and answering questions

Results:

Reading

- 82% of students have made adequate growth based upon skill building
- 14 students are participating in enrichment work (9-12 grade levels)

Math

- 76% of students have made adequate progress at this time
- The primary focus is geometry since the STAR results indicated this is a weak area for most students

Warrant Article 4- OPERATING BUDGET

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the Budget Committee's recommended amount of \$12,344,685 for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

Recommended by the School Board

Recommended by the Budget Committee

Tax impact Lyndeborough – (\$0.36)

Tax impact Wilton – (\$0.40)

WLC BUDGET FOR 2018-19

The proposed budget for the coming school year is \$12,344,685.

The approved budget for the current school year is \$12,551,495.

The proposed budget represents a reduction of \$206,810 which is a 1.65% decrease.

EFFECT OF THE BUDGET ON TAX RATES

LYNDEBOROUGH

The proposed budget would create a reduction of \$60,595 creating a decrease in the tax rate of \$.36.

This would create an annual tax decrease of \$78.59 for the average home in Lyndeborough valued at \$214,300. This is a monthly reduction of \$6.55.

WILTON

The proposed budget would create a reduction of \$146,215 creating a decrease in the tax rate of \$.40.

This would create an annual tax decrease of \$83.60 for the average home in Wilton valued at \$208,700. This is a monthly reduction of \$6.97.

BUDGET HISTORY

Approved budgets excluding the Capital Reserve

2011-12	\$12,250,541
2012-13	\$11,478,855
2013-14	\$11,604,866
2014-15	\$19,905,265
2015-16	\$12,122,721
2016-17	\$12,241,936
2017-18	\$12,551,495

Proposed excluding the Capital Reserve

2018-19	\$12,344,685
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BUDGET HISTORY

The approved budget excluding the Capital Reserve in 2011-12 was \$12,250,541.

The proposed budget for 2018-19 is \$12,344,685 an increase of \$94,144 from the approved budget from 2011-12.

This is an increase of less than 1 % compared to 7 years ago.

TEACHER REDUCTION

The budget proposal includes the reduction of one teacher in the fifth grade. The reduction in staff will be absorbed through a teacher retirement.

PROJECTED CLASS SIZE

Grade	Projected # of students	# of classes	Average Class size
▶ Kindergarten	40	3	14
▶ First Grade	45	3	15
▶ Second Grade	44	3	15
▶ Third Grade	39	2	20
▶ Fourth Grade	41	2	21
▶ Fifth Grade	35	2	18
▶ Sixth Grade	47	3	16
▶ Seventh Grade	32	2	16
▶ Eighth Grade	43	3	14

PROJECTED CLASS SIZE

Class size at the high school level varies with the course selection of the students. There will be classes that have twenty students and some classes that have five students enrolled. Our high school has a varied set of courses listed in the course of studies posted on the district's website at WLC.

Grade	Projected # of students
Grade 9	42
Grade 10	47
Grade 11	33
Grade 12	30

CURRICULUM FEATURES IN THE BUDGET

- ▶ The reading curriculum started at FRES will continue and add the writing component for all students in kindergarten through grade 5.
- ▶ We will be contracting a math support professional to work with teachers in kindergarten through grade 5 in increasing our capacity for math instruction and assessment.
- ▶ New text books and materials for fifth grade social studies.
- ▶ The start of a science and technology program in grades 6-8.
- ▶ Software programs for grades 6-8 to individual instruction.
- ▶ Addition of AP United States History as a course offering.
- ▶ Increased funding for professional development for teaching staff district wide.

TECHNOLOGY, FURNITURE, EQUIPMENT

- ▶ Touch pad electronic devices for the second grade at FRES.
- ▶ Specialty lab at WLC for engineering.
- ▶ New equipment for science and technology at WLC.
- ▶ Security cameras at WLC.
- ▶ Infrastructure upgrades to network.
- ▶ Replacement programs for aging pieces of technology equipment.
- ▶ First year of a three year program to replace cafeteria tables at WLC.
- ▶ Ongoing furniture replacement at WLC and FRES.

Warrant Article 5- CBA WITH SUPPORT STAFF

To see if the Wilton-Lyndeborough Cooperative School District will vote to approve the cost items included in the collective bargaining agreement reached between the Wilton-Lyndeborough Cooperative School Board and the Wilton-Lyndeborough Cooperative Support Staff Association which calls for the following increases in salaries and benefits at the current staffing levels:

Fiscal year	Estimated increase
2018-19	\$ 6,575
2019-20	\$16,523
2020-21	\$16,601

and further to raise and appropriate the sum of \$6,575 for the 2018-2019 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. This article is an individual warrant article and does not include appropriations contained in special or other individual articles addressed separately. (Majority vote required)

Recommended by the School Board

Recommended by the Budget Committee

Tax impact Lyndeborough - \$0.01

Tax impact Wilton - \$0.01

WLC SUPPORT STAFF COLLECTIVE BARGAINING AGREEMENT

With the salary increases offset by the savings in health insurance, the total cost of the support staff contract in year one is \$6,575.

Lyndeborough's portion of the \$6,575 is \$1,927.

The tax impact in Lyndeborough is \$.01 creating a tax increase of \$2.48 for a home valued at \$214,300. This is a monthly increase of \$.20.

Wilton's portion of the \$6,575 is \$4,648.

The tax impact in Wilton is \$.01 creating a tax increase of \$2.63 for a home valued at \$208,700. This is a monthly increase of \$.22.

FEATURES OF THE CBA



- ▶ Three year contract.
- ▶ Annual salary increases of 2.5%.
- ▶ Staff will no longer receive step raises.
- ▶ Annual salary increases in year one range from \$237 to \$652.
- ▶ Change to a deductible insurance plan creating a district savings averaging \$8,000 in each year of the contract.
- ▶ The agreed split in premium coverage is 87%/13%.
- ▶ A formalized evaluation system will be developed.
- ▶ Staff will be paid for professional development days if attended.
- ▶ Increase in probationary period from 60 to 90 days.
- ▶ Equalized pay throughout the school year.

Warrant Article 6- CBA RECONSIDERATION

Shall the Wilton-Lyndeborough Cooperative School District, if WARRANT ARTICLE 5 is defeated, authorize the Wilton-Lyndeborough Cooperative School Board to call one special meeting, at its option, to address WARRANT ARTICLE 5 cost items only? (Majority vote required).

Recommended by the School Board

This warrant article has no tax impact.

This warrant article is put in place in case the collective bargaining agreement between the support staff and the school board is not supported by the voters at the District Meeting. If this warrant article is approved, the support staff and school board could renegotiate a new contract agreement to bring to the voters at a later date. If the CBA is supported, this warrant article will be withdrawn.

Warrant Article 7- FULL DAY KINDERGARTEN

To see if the Wilton-Lyndeborough Cooperative School District will vote to approve expanding of the current kindergarten program to full day and to raise and appropriate the sum of \$117,745 for this purpose. Such cost to be offset by revenues which may be available by the State of New Hampshire on an annual basis. This article is an individual warrant article and does not include appropriations contained in special or other individual articles addressed separately. (Majority vote required)

Recommended by the School Board

Not recommended by the Budget Committee

Tax impact Lyndeborough - \$0.08

Tax impact Wilton - \$0.09

COST OF FULL DAY KINDERGARTEN PROGRAM

In calculating the tax impact of this warrant article the full amount of \$117,745 is offset by additional revenue that comes from the state. The additional revenue, with 40 students, is anticipated to be \$60,200 reducing the dollar figure for the tax impact to \$57,545.

Lyndeborough's portion of the \$57,545 is \$16,860 creating a tax impact of \$.08 which would be an annual tax increase of \$17.14 on a home valued at \$214,300. The monthly cost would be \$1.42.

Wilton's portion of the \$57,545 is \$40,685 creating a tax impact of \$.09 which would be an annual tax increase of \$18.78 on a home valued at \$208,700. The cost monthly would be \$1.57.

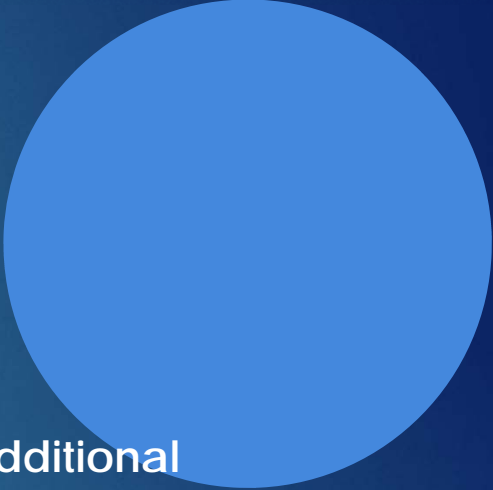
COST OF FULL DAY KINDERGARTEN PROGRAM



The costs to the district in implementing a full day kindergarten program would be \$117,745. Costs would include:

- ▶ 1 Full time kindergarten teacher
- ▶ .5 Preschool teacher
- ▶ 1 Part time food service worker
- ▶ Furniture

If we have fewer than 34 students, we would not need to hire the additional kindergarten teacher.



STAFFING A FULL DAY KINDERGARTEN PROGRAM

Staffing changes

Current LCS staffing

1 full time kindergarten teacher, one AM and one PM class
1 teacher AM kindergarten and PM preschool
1 teacher AM preschool teacher
2.5 teachers

With full day program

3 full time kindergarten teachers
1 full time preschool teacher
4 teachers

Teacher who is full time kindergarten remains full time kindergarten.

Teacher who splits AM kindergarten and PM preschool would be full time kindergarten.

Teacher who is half time preschool would be full time preschool.

We need to hire one full time kindergarten teacher.

QUESTIONS ABOUT REVENUE

A concern was raised about the revenue from the state being consistent in the future.
New revenue source created funding \$1,100 per student annually.

This was done through a vote of the legislature and signed into law by the governor under RSA 287:47 and the formation of the educational trust fund under RSA198:39.

The only way for the funding to be removed is for the law to change, the Department of Education does not have authority to decide if this dollar figure changes as they do with other funds.

COMPARISON OF DISTRICTS WITH A FULL DAY KINDERGARTEN PROGRAM

Comparing WLC 3rd grade test scores for NH towns served by a single elementary school that have full day kindergarten. The percentage indicates percent proficient.

WLC	2014-15		2015-16	
	Reading	Math	Reading	Math
WLC	41%	50%	52%	52%
Sunapee	48%	52%	81%	70%
Moultonborough	66%	62%	50%	64%
Sanborn	58%	68%	60%	59%
Interlakes	55%	54%	56%	54%
Jaffrey-Rindge	67%	62%	69%	67%
White Mountains	55%	53%	55%	55%
Avg.	58%	59%	62%	62%

On average, districts of similar size and makeup with full day kindergarten perform better on the state assessment.

CURRENT SCHEDULE FOR HALF DAY PROGRAM

Current schedule for morning kindergarten day with 2 ½ hours of programming

8:00-8:15	Morning meeting
8:15-8:55	Literacy block
8:55-9:25	Math block
9:25-9:35	Snack
9:35-10:10	Integrated time- to include small flexible groups for instruction, literacy integrated with math, writing, art, technology, practicing skills, oral language, dramatic play, block play social studies
10:10-10:30	Recess, transition, and dismissal

This creates 120 minutes of instructional time.

SCHEDULE FOR FULL DAY KINDERGARTEN PROGRAM

Potential schedule for a full day program

8:00- 8:15	Morning stations, fine motor skills with stations
8:15- 8:30	Morning meeting- includes songs, counting, activities, calendar, weather etc.- full group
8:30-9:30	Literacy block
9:30-10:05	Snack/recess with transitions
10:05-10:35	Foundations- whole group
10:35-11:10	Writing block
11:10-11:50	Lunch/recess with transitions
11:50-12:15	Quiet time
12:15-12:55	Math block
12:55-1:45	Special instruction with transitions- physical education, art, music, technology, library
1:45-2:20	Choice time (free play)
2:20-2:40	Afternoon meeting and dismissal

240 minutes of instructional time

INCREASE OF INSTRUCTIONAL TIME FOR FULL DAY KINDERGARTEN PROGRAM

By increasing the instructional time for students from 2 hours per day to 4 hours per day, instructional time will increase by 348 hours in a 174 day school year.

The increased time to learn socialization skills within and beyond the formal instructional time will give students experiences that will help prepare them for first grade.

DO PARENTS/GUARDIANS HAVE CHOICES?



Do parents/guardians have to enroll their child in kindergarten?

No.

Is there an option to enroll in a half day program in WLC?

For students with an IEP or a 504 plan that indicates they would be better served by a half day program, yes.

What if a family felt their child wasn't ready for first grade when they turned six?

The law requires that when a student turns six years old they must enroll in a full day educational program. Right now, first grade is the only option. If a family felt that they wanted their first time student to enroll in kindergarten instead of first grade, that would be their choice.

DO PARENTS/GUARDIANS HAVE CHOICES?

If a parent doesn't feel their child is ready for first grade after a full year kindergarten program, does the student need to move into first grade?

A student who was enrolled in our kindergarten program would be assessed on their readiness to enter first grade. This information would be shared with the family and a recommendation would be made by our staff.

If the family disagreed with the recommendation, the district would schedule a meeting to discuss the matter and justify the recommendation. If the parent still feels the student is not ready, the decision by the family will be final.

REASONS FOR IMPLEMENTING FULL DAY KINDERGARTEN

The majority of the school board chose to support this warrant article for the following reasons:

- ▶ Internal district data showed that in the current school year, more than 50% of first graders began school in the fall without the basic skills to be ready to learn.
- ▶ Internal district data shows that as of January, all the students in this year's kindergarten would not be ready to read in the first grade.
- ▶ The increase to a full day program would double instructional time for students giving them the time to gain the essential skills in being ready to read.
- ▶ The increase in time would better prepare students for the rigor of a full day of first grade.
- ▶ Our students are compared to other students in the state, 70% of whom have full day kindergarten available as well as nationally.
- ▶ Students would be exposed to music, art, and physical education as part of this program.

REASONS FOR IMPLEMENTING FULL DAY KINDERGARTEN

The majority of the school board felt that by adding additional instructional time, our students would enter first grade ready to read at a much higher rate. This level of readiness has the potential to succeed in first grade and beyond. There is a potential to decrease the need for contracted services in speech and reading with this program. The district will also be better able to have identification of students earlier who have learning issues. Early identification could allow the district to put intervention strategies into place sooner and resolve issues more quickly.

The annual cost to the district would be long term, but the majority of the board felt that the cost of this would be out weighed by the long term benefit to our students.

The majority of the board also felt that the positive effects on a student who has confidence in their educational ability is essential and hard to quantify with a dollar figure.

Warrant Article 8- ADDING FUNDS TO BUILDING/EQUIPMENT & ROADWAY FUND

To see if the Wilton-Lyndeborough Cooperative School District will vote to raise and appropriate the sum of \$60,000 to be added to the Wilton-Lyndeborough Cooperative Building/Equipment & Roadway Capital Reserve Fund previously established. This sum is to come from general taxation. This article is a special warrant article and is not included in the operating budget warrant article. (Majority vote required)

Recommended by the School Board

Recommended by the Budget Committee

Tax impact Lyndeborough - \$0.11

Tax impact Wilton - \$0.11

ADDING FUNDS TO BUILDING/EQUIPMENT & ROADWAY FUND

The cost of this warrant article is \$60,000.

Lyndeborough's portion of the \$60,000 is \$17,820.

The tax impact in Lyndeborough is \$.11 creating a tax increase of \$23 for a home valued at \$214,300. This is a monthly increase of \$1.93.

Wilton's portion of the \$60,000 is \$42,180.

The tax impact in Wilton is \$.12 creating a tax increase of \$24 for a home valued at \$208,700. This is a monthly increase of \$2.01.

ADDING FUNDS TO BUILDING/EQUIPMENT & ROADWAY FUND

The capital improvement plan was created by the school district in an effort to look at the needs of the district on a long term basis. The projects for the coming school year include:

- ▶ Year 3 of a 5 year plan to resurface the roof at WLC.
- ▶ Patching the parking lot at WLC.

BCA - SCHOOL BOARD MEMBER ETHICS

Each board member shall comply with the following ethical provisions:

1. Attend all regularly scheduled Board meetings, insofar as possible, and become informed concerning issues to be considered at those meetings.
2. Make decisions only after full discussion at public Board meetings; render all decisions based on the available facts and my independent judgment, and refuse to surrender that judgment to individuals or special interest groups.
3. Seek systematic communications with students, staff, and members of the community.
4. Work respectfully with other Board members to achieve the educational goals of the school district by encouraging the free expression of opinions by all Board members.
5. Communicate to other Board members and the Superintendent expressions of public reaction to Board policies and school programs.
6. Be informed about current educational issues by individual study and through participation in programs providing needed information, such as those sponsored by my state and national school board associations.
7. Support the employment of those persons best qualified to serve as school staff, and insist on a regular and impartial evaluation of all staff.
8. Respect the confidentiality of information that is privileged under applicable law or is received in confidence or executive session.
9. Recognize that no individual member has authority to speak or act for the entire Board, except as specifically designated to do so by Board action.
10. Recognize that final Board actions will be supported by all members of the Board; take no private action that will compromise the Board or administration; and refrain from private actions which undermine or compromise official Board action.
11. Display and demonstrate courtesy and decorum toward fellow Board members at all public meetings and in all public statements.

Appendix BCA-R

First Reading: September 14, 2010

Second Reading: October 12, 2010

Final Adoption: October 12, 2010

1 **WILTON-LYNDEBOROUGH COOPERATIVE**
2 **SCHOOL BOARD MEETING**
3 **Tuesday, February 20, 2018**
4 **Wilton-Lyndeborough Cooperative M/H School-Media Room**
5 **6:30 p.m.**
6

7 Present: *Harry Dailey, Joyce Fisk, Carol LeBlanc, Alex LoVerme Mark Legere, Miriam Lemire, Charlie*
8 *Post (via telephone), and Matt Ballou arrived at 7:18pm*
9

10 *Superintendent Bryan Lane, Business Administrator Lise Tucker, Technology Director Kevin Verratti*
11 *and Clerk Kristina Fowler*
12

13 **I. CALL TO ORDER**

14 Chairman Dailey called the meeting to order at 6:30pm.
15

16 **II. ADJUSTMENTS TO THE AGENDA**

17 There were no adjustments to the agenda.
18

19 **III. PUBLIC COMMENTS**

20 There was no public comment to report.
21

22 **IV. BOARD CORRESPONDENCE**

23 **a. Reports**

24 **i. Superintendent's Report**

25 Superintendent Lane reported he has been working on district meeting related tasks and is sending letters
26 to the newspapers and parents informing them of the warrant articles. No advice on how to vote is
27 included, just an informational piece and asking them to attend. He has provided a legislative preview
28 packet from the School Administrators Association. Instructions to view text of the bills have been
29 provided in his report. A compliance check regarding IEPs was done and for the 4th year in a row results
30 show 100% compliant. Kudos to SPED staff throughout the district! On February 8, House Bill 1749 was
31 sent to interim study (in effect killing the bill for this legislative session), if passed, it would have
32 restricted districts from having a policy saying guns are not allowed here. Since it did not pass, we can
33 have such a policy if the board wishes. He will speak to our policy committee to see if accommodations
34 to the current policy are warranted. He submitted a request to the lottery commission regarding Keno
35 and the funding that would be available to our district. One question came up at the public hearing was if
36 Keno money would stay or leave. This is not a Department of Education thing; it's a law, the DOE does
37 not have the ability to reduce the funds. He reviewed RSA 284.47. As long as the money goes in the
38 monies have to go out. The only thing that would stop it would be if the law was rescinded or monies
39 from KENO showed an inadequate profit. The more towns that approve having it in their town, the more
40 funds that will go into it. At LCS there is a collapsed pipe underneath the cement slab, detected by
41 camera. It is affecting only two bathrooms which are not currently functioning, SAU and extended day.
42 This is not an easy fix he noted and hopes to have this done during spring break. Mr. Erb and Ms. Tucker
43 are obtaining quotes.

44 **ii. Director of Student Support Services Report**

45 Superintendent Lane reviewed Ms. Moore's report in her absence. Her report revolves around a great
46 concept in which a couple of students are enrolled in an IMPACCT program. Students will earn HS
47 credit and learn resume writing and job skills which lead to job placement once graduated. One of the
48 board's emphases is to do things to get them ready for "after" school. This program is at no cost to the
49 district other than transportation. Students will have 4 days a week learning skills and one day of work
50 experience. Kudos to the staff for finding this program and making it happen.

51 **iii. Director of Technology's Report**

52 Mr. Verratti reported the patches have started to become available for the Spectre and Meltdown exploits
53 that he spoke of last month. The first round is available for Chromebooks and these will be rolled out
54 after state testing is completed. Some have been tested in older systems (6 yrs. old) at WLC with less
55 than favorable results. About half a dozen will be worked into our replacement cycle at the end of the
56 year otherwise on most systems these patches will work. The week of January 29, the community was
57 invited to view standards and evidence collected for NEASC. Interim assessments at FRES are being
58 worked on. Responding to a question regarding the elimination of desktop computers, he explained that
59 desktop computers will still be needed (specialty labs, business labs and next year curriculum lab) as
60 there are some things that Chromebooks are not great at (processing power is different and cost). Mr.
61 Verratti will price out other systems for students taking classes that may benefit from a laptop (or other
62 device) that can do these things. Superintendent Lane added there is still a need for students to know how
63 to navigate a desktop and use a mouse. While going to this technology is convenient, down the road we
64 need to look at what industry is doing and before we negate the computer labs we need to be sure there is
65 not a need for their pathway in the future.

66 **b. Letters/Information**

67 **i. Legislation Packet**

68 Superintendent Lane reviewed the legislative packet is from the School Administrators Association and it
69 provides bills and areas of interest.

70
71 Adding to his report from earlier, Superintendent Lane wanted the board to be aware he had received a
72 call from the Superintendent in Farmington to praise the actions of one of our coaches (giving up our
73 timeout) when a student of theirs fell during a game. The student is ok. Superintendent Lane was at the
74 national conference in TN for a few days last week attending several good sessions. He spoke to a
75 company representative that provides district apps. He inquired if the board would consider having an
76 app for this district as sometimes it is not easy going to the website and most people today have a phone
77 in hand. There is no cost to the district and it is funded by using local vendors to advertise at the bottom
78 of the app. The vendors are vetted by the app company for appropriateness of advertising. It is a three
79 year commitment and the Superintendent would be required to make three written referrals each year to
80 tell other districts we use it although it is not required that they use it. We will need to provide them with
81 the information we put on the website and they house it. No objection was heard regarding
82 Superintendent Lane investigating this.

83 **ii. Nutrition Association Action Network Advisory**

84 Ms. Tucker reviewed that the School Nutrition Association wanted this to be brought to the board's
85 attention in regard to how we get reimbursement. It is set up as entitlement grants but could be changed
86 to block grants. If this happens, the School Nutrition Association indicates we will lose \$11,205.24 a
87 year. They wanted us to let all respective parties know to talk to your representatives to say we don't
88 want this change. Superintendent Lane explained if you felt this was inappropriate and you wanted it to
89 stay as entitlement grants the information flows to the Feds and the state agency who distributes it; you
90 can say we don't like this and don't want this; it can be done as a board or as an individual. Mr. Post
91 commented that we need to recognize this is a political document. The block grant shift is something that
92 is happening with Medicare and others so before we take any action we should look at it with a lens that
93 it is a political piece. Ms. Tucker confirmed for Ms. LeBlanc that we do have a membership with School
94 Nutrition Association and cost depends on your position, it ranges from \$40-\$120 a year. They provide
95 us with conferences and contact information for networking. It would be difficult to find another group
96 as they would not be specific to food service regulations. Superintendent Lane confirmed this is provided
97 as information only and if the board wanted any action it is up to the board and this would not be an
98 agenda item unless requested to be.

99 **iii. SPED Timeliness Evaluation Letter**

100 Superintendent Lane reviewed this is the letter he spoke of earlier during his report and thought the board
101 should be aware. Chairman Dailey added it is quite an accomplishment and thanked Ms. Moore and her
102 team.

103 **iv. 2017-18 Forecast**

104 Ms. Tucker provided a forecast for revenue and expenditures. Revenue-projecting a deficiency of
105 \$18,440. Expenses projecting an unexpended surplus of \$260,132. At this point in time she is projecting
106 a fund balance of \$240,000 however wants members to keep in mind we still have the spring to go and
107 the LCS bathroom issue needs to be addressed therefore the fund balance may be less than this
108 projection. She confirms the funds from the FRES project, "tax wise" it just happened but it is the 2016-
109 17 fund balance. She reviewed the undesignated fund balance is part of your tax rate setting in October;
110 it offsets what would be paid for appropriations going forward. It does decrease the amount the towns
111 pay but it levels out. Chairman Dailey added it is used to offset whatever payment the town would give
112 to the schools districts, Ms. Tucker agreed. She explained, when asked how many payments it offsets,
113 that she sends them (the towns) letters, first one in June to anticipate what was voted on for
114 appropriations, (it will be split into 6 months) and then after the tax rate in the fall another letter is sent
115 with adjustments which is the revised amount to pay from January to June. Timing is still an issue as we
116 work on a fiscal year and the town works on a calendar year although Chairman Dailey notes he believes
117 the towns have built up enough to cover this, in the past it had been an issue and doesn't believe it is
118 now. When asked, Ms. Tucker confirmed the payroll balloon payment goes out first pay period in June.
119 It's not an issue for us to pay the balloon payments, it may benefit the towns to not have this because of
120 their tax schedule but this does not affect us.

121 **v. FYI-Election Candidates**

122 Superintendent Lane reviewed the number of candidates running for school board and that there are no
123 candidates running for budget committee, one candidate is running for moderator. He provided a
124 handout which describes how the order of names as they will appear on the ballots per RSA 656:52.
125 Chairman Dailey clarified Jonathan Vanderhoof is a candidate for school board and not John Vanderhoof
126 (Jonathan's father) as it had been previously written on a listing of candidates.

127 **V. CONSENT AGENDA**

128 There was no consent agenda to report.
129

130 **VI. PREPARATION FOR DISTRICT MEETING**

131 **i. Speaking to Which Article**

132 Superintendent Lane reviewed that it is typical to have board members present the articles, he will create
133 scripts for each article for members to use if they wish.

134 **Warrant Article #04-Operating Budget**

135 Chairman Dailey will make the motion; Vice Chairman Brock will second it. Chairman Dailey will speak
136 to it.

137 **Warrant Article #05-CBA-Support Staff**

138 Mr. Ballou will make the motion; Mr. LoVerme will second it. Mr. Ballou will speak to the highlights.

139 **Warrant Article #06-Special Meeting**

140 Mr. Ballou will make the motion (to table the article if #05 passes); Mr. LoVerme will second it.

141 **Warrant Article #07-Full Day Kindergarten**

142 Ms. LeBlanc will make the motion; Ms. Fisk will second it. Ms. LeBlanc will speak to it.

143 A debate ensued regarding speaking about this article as an individual vs. school board member. Various
144 opinions and concerns were voiced. Chairman Dailey voiced several times that once the school board
145 votes to move in a direction that is the direction of the board and if an individual wants to speak to
146 something as an individual there is a difference and should be identified as speaking as an individual. Mr.
147 Post opposes and comments that Chairman Dailey is saying as members of the school board we cannot
148 speak against it. Chairman Dailey responds indicating you can speak against it but be clear you have a
149 descending opinion from the board. He provides the example of Ms. LeBlanc presenting the article as
150 written, notes it is approved by the school board and if anyone has a secondary or descending opinion
151 they can give it but identify its your position not the school boards. He confirmed for Ms. LeBlanc you
152 can defer to someone else who is best qualified to answer questions (example Superintendent). Mr. Post
153 voices dissatisfaction regarding the slides created for the budget hearing as they state consensus was

154 reached by the school board regarding implementing full day kindergarten. He wants “consensus”
155 removed if the slides or wording will be used again. Superintendent Lane confirmed all scripts and slides
156 will be available to everyone for board review; the board can make changes. Chairman Dailey notes this
157 is why we go through it now and the final draft will be provided for the next meeting where we will go
158 through the deck and all are clear on what the deck contains. Mr. Post notes he had asked for a change in
159 the warrant article as he objected to “such costs were offset by revenues” and wanted that changed.
160 Superintendent Lane responds he believes the word “may” was used and Mr. Post notes he had not seen a
161 new copy. Discussions went back to Mr. Post having issue with speaking against the article as an
162 individual and not as a representative of the school board. Superintendent Lane noted as a matter of
163 protocol, if a board member wishes to speak in an opposing direction the history that he has seen is they
164 stood in line and spoke as a private citizen, although he is not sure if it is appropriate, he can find out.
165 Mr. Post requests to see an RSA relating to this. Superintendent Lane will check with an attorney to see if
166 there is an RSA regarding this. Mr. Post going back to the word “consensus” on the slides, wants this
167 changed to majority and notes it was in there several times. Superintendent Lane informs members he
168 will have the draft slides ready by Friday and will get them out earlier than the board packet and include
169 them in the packet for the boards review. Members spoke regarding being on the opposite side a vote but
170 supporting it because the board supports it. Mr. Posts comments he will be speaking as a school board
171 member and will be speaking his opinion. Ms. Fisk comments this is how the school board voted and it
172 is a matter of respect. Mr. Post disagrees. Ms. Fisk responds she is sorry that he does (disagree) but it is
173 only polite. Mr. Legere adds all the orientation (from NHSBA) says when the vote is made you support
174 the decision made whether you agree or not, you move forward. The group was not aware of a policy
175 regarding this however Mr. Ballou suggests checking the policy on school board ethics. Chairman Dailey
176 states we will get it straightened out, he doesn’t want to silence anyone as long as it is clear the school
177 boards opinion is to support full day kindergarten. Mr. Post comments he assumes that’s why Ms.
178 LeBlanc is speaking and then Superintendent Lane and then he (Mr. Post) will speak. Chairman Dailey
179 confirms Ms. LeBlanc moves it, Ms. Fisk seconds it. Superintendent Lane responds he is not allowed to
180 speak unless someone asks him a direct question; he doesn’t present anything. The moderator asks for
181 authorization at the beginning of the meeting for those to speak who are not residents.

182 **Warrant Article #08-Capital Reserve-Building/Roadways and Equipment**

183 Mr. Legere will make the motion; Mr. LoVerme will second it. Mr. Legere will speak to it.

184
185 Chairman Dailey notes at the end of the meeting he and Ms. Browne will make presentations regarding
186 member retirements. Members are introduced at the beginning of the meeting.

187 188 **VII. REVIEW DISTRICT GOALS/OBJECTIVES**

189 Chairman Dailey reviewed these are the goals and objectives that the board set up 10-11 months ago and
190 spoke to each one (listed below). He reports some things have been accomplished and some are still
191 being worked on.

192 **0-12 Month Goals and Objectives**

193 **Evaluate/improve/track student achievement**

194 Overall we are starting to get more information and are pleased with the track we are on. He would like
195 to see more on a regular basis or quarterly to look at general achievement. Superintendent Lane notes
196 now that we are in the cycle, Dr. Heon will have growth models by grade and our grade level
197 accomplishments of where we are and how many are in the different zones. Responding to Ms. LeBlanc,
198 Chairman Dailey confirmed parts of the MS Model could be discussed as assigned to the Strategic
199 Planning Committee. Appointments to this committee will be made after elections of new members.
200 There are still things they have on their slate to look at and that will be decided if we continue with those.

201 **Increase student and staff pride and morale**

202 Student achievement is on the rise and it gives us more opportunity to recognize staff and student
203 performance. If the track we are on continues there will be plenty of opportunity for this.

204 **Look for opportunities for Interscholastic Academic Competition**

205 We have a fairly robust sports program but how do we continue to drive these such as the Granite State
206 Challenge (GSC). Superintendent Lane adds they changed the format of GSC again and we are two years
207 out.

208 **Survey communities of Wilton-Lyndeborough**

209 This has been discussed many times and he hopes once the new board and continued board are seated we
210 will look at this to see what information we are looking for in regard to feedback.

211 **District wide calendar**

212 This was a huge undertaking and he is sure it has helped people to know what is going on in the district.

213 **More student involvement in district**

214 We had a student previously but didn't stay long. He believes it has a positive impact and to engage
215 students in the leadership aspect is a plus. He is hopeful through student government we could get this
216 accomplished

217 **1-2 Years**

218 **Develop a system to follow up to determine level of preparedness for career/college**

219 This is about getting students prepared for what is coming up next and polling graduates too starting with
220 the year's graduating class. Asking them if they were missing anything from their first semester in
221 college to obtain some feedback that we may need to add to our curriculum; to be sure they are
222 successful.

223 **Consider developing a program such as trade/career school or working with other districts**

224 This is to be sure students know there are multiple options and there is not just one path (college, 2-4
225 year) but to let them know what options are out there.

226 **Explore ways students can navigate the graduation process**

227 Overall he believes the guidance department does a great job with this however there is a mad dash at the
228 end which he doesn't think you can avoid.

229 **Increases communication with town leadership**

230 He thinks this will be on the chairman's plate. In some cases there is a strong disconnect between the
231 towns and school and we need to change that to have more collaboration and do a better job working
232 together. Mr. Post comments that Superintendent Lane has done a great job moving that forward.

233 **Expand and monetize the RISE program**

234 The RISE program has helped contain costs. Superintendent Lane adds The Department of Education
235 determines what the tuition rate is and we have had two districts come to us, Milford and Goffstown to
236 look at our program. We are well enough known if people are looking for an option and they are looking.

237 **3-5 Years**

238 **School within a school-charter or gifted program**

239 He is a proponent of this and the state spends a lot of money on charter schools; mainly the buildings
240 which are not filled. We are missing an opportunity by moving some of those to our schools and having
241 some accelerated classes within our own building. Example-using a wing for 4 classes, they teach
242 advanced math, science and language arts, we give the students the option to go to an advanced class and
243 can go back and join their peer group.

244
245 Discussion was had regarding the student representative; Superintendent Lane confirmed it is usually one
246 student, a junior or senior who is interested in some kind of government studies as a college scenario. It is
247 a time obligation and can be difficult if they play sports as they can have conflicting schedules with board
248 meetings which can be long. He would meet with the student in advance to prep for the meetings and
249 work with the student to be sure they are prepared. Structuring the board meeting agenda so that the
250 relevant parts are in the beginning is beneficial; they are not a voting member and cannot go into
251 nonpublic. The chair would need to be sure they are included in the discussion by referring to her/him.

252
253 Chairman Dailey reports he hopes we would use a similar format after elections to set up goals and
254 objectives going forward and look toward long term goals.

255

256 **VIII. ACTION ITEMS**

257 **a. Approve Minutes of Previous Meeting**

258 *A MOTION was made by Mr. Legere and SECONDED by Ms. LeBlanc to approve the minutes of*
259 *February 6, 2018 as written.*

260 *Voting: all aye via roll call vote; motion carried unanimously.*

261
262 **IX. COMMITTEE REPORTS**

263 **i. Facilities**

264 Ms. Tucker reported the facilities committee just met. Discussion included the next meeting is scheduled
265 for March 6 at 5:30pm for a FRES walkthrough; April 17 is the CIP meeting. Some repairs were
266 discussed including a loop pump for FRES, boiler issues, burner air tubes and tiger loop at WLC and
267 some heating elements in the classrooms. They discussed a project list going out for quotes regarding
268 masonry work, three different vendors were spoken to and hope to get them in (one coming tomorrow) to
269 look at the masonry work for FRES front stairs. Regarding phase 3 of the roof replacement they have
270 Prime Roofing giving a proposal. Regarding repointing of chimneys and the reinstallation of caps for
271 FRES (in the 1800 part), they have not heard from anyone yet. They are in the process of getting
272 information from Tate Brothers for patching the parking lot at WLC. Some contacts have been made for
273 the tennis courts and a company is coming in tomorrow to see what replacement cost would be. Kitchen
274 equipment was added to the CIP, although not needed for probably 10 years, the purchasing of
275 dishwasher and walk-in freezers for both schools on a 20 year cycle. Ms. Tucker confirms the kitchen
276 equipment was just added and not reflected in the CIP printed in the annual report.

277
278 **X. RESIGNATIONS / APPOINTMENTS / LEAVES**

279 There were none to report.

280
281 **XI. PUBLIC COMMENTS**

282 The Chair recognizes Ms. Jessie Salisbury who commented that the school board dates are now being put
283 on the Lyndeborough town calendar.

284
285 The Chair recognizes Mr. Ballou who spoke to clarify, for the record (stating he does not mean to
286 antagonize anyone), that there is a code of conduct. The school board has a Code of Ethics which was
287 approved in 2010, policy BCA. He reviewed that it states "each board member shall comply with the
288 following ethical provisions" and referred specifically to 9, 10 and perhaps 11 which he reviewed parts
289 of. Chairman Dailey notes it is important to realize we work well together and have some rigorous
290 debate at times and it is important to discuss matters out. Discussion concluded with where to find the
291 policy (website), Mr. Post questioning if he signed anything agreeing to this, Superintendent Lane noting
292 he took oath of office and Mr. Post will reflect on it.

293
294 **XII. ADJOURNMENT**

295 *A MOTION was made by Mr. LoVerme and SECONDED by Ms. Fisk to adjourn the board meeting at*
296 *8:01pm.*

297 *Voting: all aye via roll call vote; motion carried unanimously.*

298
299 *Respectfully submitted,*
300 *Kristina Fowler*

301

**WILTON-LYNDEBOROUGH COOPERATIVE
SCHOOL BOARD MEETING
Tuesday, February 6, 2018
Wilton-Lyndeborough Cooperative M/H School-Media Room
6:30 p.m.**

Section X only for amendment purposes

X. 2018-2019 SCHOOL DISTRICT CALENDAR

Superintendent Lane reviewed this is the time for planning the district calendar. The need for more professional development has been identified. He would like to increase the calendar days from 174 to 177 without reducing the hours, all additional days to be early release days. This would increase instructional hours and increase professional development. The teachers CBA indicates the calendar can be up to 180 days; (currently 174) and he is asking for input from the school board before he moves forward. If the board would like to move in this direction, he will verify with the attorney that this is within the contract to avoid a grievance scenario. As part of the process the calendar is shared with the teachers for comment although the school board approves the calendar. Discussion was had regarding returning to a 180 day calendar and not counting hours. Discussion also included not doing the bear minimum, focusing on students first, would be fair to have some sort of agreement with the teachers due to adding additional time, it is consistent with the resources provided (to increase student achievement and provide additional professional development). Superintendent Lane notes by increasing the days, the hours of the paraprofessionals who are not working would need to be increased. The cost is about **\$6,000**. This is the reason for a gradual increase in days. The money could be funded through anticipated retirements. If it is found that these days are “fruitful” we would look for additional days. Chairman Dailey notes, full disclosure, his spouse is a paraprofessional. Consensus from the members is to move forward. Superintendent Lane will speak to the attorney, share it with the teachers; they may want to communicate with the board when he brings it back for board review. He confirmed there would not be additional bus charges; the only monetary issue is the additional time for paraeducators and attorney fees.